

FLORIDA **A&M** UNIVERSITY

REQUEST FOR PERMISSION TO SERVE ALCOHOLIC BEVERAGES

(1). EVENT SPONSOR:

(2). INDIVIDUAL MAKING REQUEST:

(3). EVENT SPONSOR CONTACT: _____ (Name) _____ (Phone) _____ (Email)

(4). DATE OF EVENT: _____ (Name) _____ (Phone) _____ (Email)

(5). EVENT TIMES: _____

(6). NAME OF EVENT: President's Pre-Game Rally (7). DESCRIPTION OF EVENT:

Party _____ / Sporting _____ / Banquet _____

- Other (Please Describe)

- (8). ESTIMATED ATTENDANCE:

(9). Students Expected to Attend: Yes _____ / No _____

(10). LOCATION OF EVENT: Bragg Stadium (President's Box) _____ / Alumni House
 Faculty Clubhouse _____ / Lawson Center _____ / Viticulture _____ /
 Grand Ballroom _____ Other: / (Approved by BOT _____ / _____ / _____)

(11). OFF CAMPUS VENUE: _____
 Address _____ Name of Venue _____

(12). DESCRIBE VENUE (if not indoors):

(13). TYPE OF ALCOHOLIC BEVERAGES: Beer _____ / Wine _____ / Distilled Spirits _____

(14). ARE BEVERAGES TO BE SOLD: Yes _____ / No _____

(15). NAME OF CORKAGE FIRM:

License _____ / Insurance _____ / Permit (for sales only)

I hereby certify that I will abide by the alcoholic beverage laws of the State of Florida and Florida A&M University Policy 3.021

Event Sponsor _____

Date _____

<p style="text-align: center;">Vice President for Student Affairs (Only if item 9 is "yes")</p> <p>_____ Date: _____</p>	<p style="text-align: center;">Dean of Students (Only if item 9 is "yes")</p> <p>_____ Date: _____</p>	<p style="text-align: center;">Department of Public Safety Has received notice</p> <p>_____ Date: _____</p>	<p style="text-align: center;">Risk Management has received License, Insurance and Permit</p> <p>_____ Date: _____</p>
<p style="text-align: center;">Office of General Counsel</p> <p>_____ Date: _____</p>	<p>Event Approved _____ Not Approved _____</p> <p style="text-align: center;">Dr. Elmira Mangum, President</p> <p>_____ Date _____</p>		

*If students are served alcoholic beverages, they should present ID.