

LEGAL CLINIC APPLICATION

CLINIC USE ONLY	
Student Acceptance Date	Clinic Choice Awarded
Student Withdrawal Date	Deferred to

PLEASE INDICATE THE YEAR, TERM, AND SESSION DURING WHICH YOU WOULD LIKE TO TAKE YOUR CLINIC.			
Year: 2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Session: Day:	<input type="checkbox"/>	Evening:	<input type="checkbox"/>
	2L	3L	4L
Term: Spring:	<input type="checkbox"/>	Summer:	<input type="checkbox"/>
	<input type="checkbox"/>	Fall:	<input type="checkbox"/>

*******INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED FOR PROCESSING*******

I. STUDENT INFORMATION ¹

Student Name			Student ID Number		
LAST	FIRST	MIDDLE			
FAMU Email	Telephone Number		Five Digit Proxy ID: ²		
Street Address	City	State	Zip Code		
Anticipated Graduation Date	Current GPA	Do you plan to graduate early? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Are you currently in a clinic, and/or have you participated in one? Yes No

If yes, which clinic and when? _____

- Will you have completed the pre-requisites (i.e. Professional Responsibility) for the clinic for which you are applying for prior to the start of the clinic?
Yes No
- Have you received a letter of clearance as to character and fitness from the Florida Board of Bar Examiners pursuant Bar Rule 11-1.3 ³ Yes No

A completed Clinic Application and supporting documents must be submitted on or before the first day of open registration scheduled in the College of Law's academic calendar and submit to mark.dorosin@famuedu.

FOR CLINIC USE ONLY!

1st Choice	2nd Choice	Application Date Received	
COMMENTS			

¹ In order for your application to be considered complete, the applicant must: (a) answer all questions and (b) produce all documents requested in questions 8 through 13.
² Providing the 5-digit proxy ID will grant you access to the clinic department during College of Law operating hours and limited after hours. The proxy ID number is the last five digits of your white access card used on campus (not the card for parking access).
³ Please be advised that CLI Certification cannot be processed without a letter of clearance from the FL Board of Bar Examiners. See Rule 11-1.3 of the Rules governing the Law School Practice Program.

LEGAL CLINIC APPLICATION

THE FOLLOWING NOTE APPLIES TO ALL THE CLINIC OFFERINGS. AVAILABILITY OF CLINIC OFFERINGS IS SUBJECT TO CHANGE DUE TO ADMINISTRATIVE DECISIONS BY THE FLORIDA A & M UNIVERSITY COLLEGE OF LAW OR SUFFICIENCY OF ENROLLMENT FOR A CLINIC.

Directions: Please indicate your first preference with the number 1, second preference with the number 2. (Depending on the level of interest and other factors).

ONLY CHOOSE CLINICS OFFERED WITHIN YOUR REGISTRARION SEMESTER

- Guardian Ad Litem (GAL)
- Clinic Mediation Clinic
- Economic Justice Clinic

3. Please state the reason why you desire to be in the clinic(s) you have selected:

4. Please list your future professional goals and the role you feel the clinic will play in helping you to achieve these goals:

5. Please state your professional work experience to date:

6. During any or all of the semesters in which you will be enrolled in the clinic, will you be engaging in any activity (**school-related or otherwise**) that will require a substantial commitment of your time (**such as Moot Court, Law Review, outside employment or family demands**)? Please explain.

7. Do you speak a language other than English? Yes No

If yes, please specify:

LEGAL CLINIC APPLICATION

LEGAL CLINIC PROGRAM

8. Have you ever been charged, arrested, or convicted of a crime, or pleaded Nolo Contendere? If yes, please explain. **(Please include incidents that occurred when you were a juvenile.) ****

9. Have you ever been stopped, and/or detained by a law enforcement agent (i.e. police officer) and/or charged with a traffic violation that resulted in a fine of \$200.00 or more, charged with a traffic violation that resulted in time spent in jail, or had your driver license or your driving privileges revoked or suspended? If yes, please explain. **

10. Have you been or are you presently being prosecuted or, to your knowledge, being investigated for a criminal offense or Honor Code violation? If yes, please explain. **

11. Are you or have you been a party to any legal or administrative proceeding (e.g. divorce, domestic violence, bankruptcy, lawsuit, foreclosure)? If yes, please explain. **

12. Are you or have you been accused of a violation of trust or fiduciary duty? If yes, please explain.**

13. Are you delinquent on any federal debt? If yes, please explain.

14. If you responded yes to any question (8 through 13):

a. Have you disclosed this information on your law school application? Yes No

b. Have you disclosed this information on your Bar Application? Yes No

c. If you answered no to the above questions, have you amended both applications? Yes No

****NOTE: If you disclosed information in questions 8 through 13 attach an addendum letter addressed to the Florida A&M University College of Law Legal Clinic Program with a statement explaining each event/incident including dates and disposition. The statement must be signed and include this clause at the end "I verify that all information provided is true and accurate". Attach all supporting documents, (i.e. final judgments, decrees, dispositions, sentence, notice of nolle prosequi), for each event/incident, or a letter from the court or agency verifying that the documents are not available.**

LEGAL CLINIC PROGRAM

15. Are you a U.S. Citizen? Yes No

Have you lived in the U.S. for 3 of the past 5 years? _____ If no, please explain:

16. Do you have any special needs or reasonable accommodation requirements that may hinder you from fulfilling your duties in the clinic? Yes No If yes, please provide the clinic with your CEDAR accommodation letter with this application.

****NOTE:** If you disclosed information in questions 8 through 13 attach an addendum letter addressed to the Florida A&M University College of Law Legal Clinic Program with a statement explaining each event/incident including dates and disposition. The statement must be signed and include this clause at the end “I verify that all information provided is true and accurate”. Attach all supporting documents, (i.e. final judgments, decrees, dispositions, sentence, notice of nolle prosequi), for each event/incident, or a letter from the court or agency verifying that the documents are not available.

I hereby certify that the information that I have supplied in this application is complete and accurate. Also, I hereby authorize the school and the faculty to release personal information to participating agencies to facilitate the processing of my application and background check.

Student’s Signature **Print Name** **Date**

I further certify that I will not be compensated in any manner for work that I provide in conjunction with the clinical program. I will not be providing any service to any entity (compensated or pro bono) during the semester in which I am participating in a clinic. I also understand that I have a continuing duty to report employment to the College of Law throughout the entire semester I am involved in clinic work for academic credit.

Student’s Signature **Print Name** **Date**

I give my consent to the FAMU College of Law Legal Clinic Program to use any photographs or videos taken in the clinic workshops, conferences, or on clinic premises that contains my person, voice, or likeness to be used in the publication of clinic newsletters, brochures, and any informational material included but not limited to the Legal Clinic Program TWEN and/or Canvas site and FAMU College of Law and Legal Clinic web sites. In addition, I release FAMU College of Law Legal Clinic Program and FAMU College of Law, its officers, agents, and employees, and each and all persons involved from any liability connected with the taking, recording, digitizing, or publication of photographs, interviews, computer images, video and/or or sound recordings of my person, voice, or sound.

Student’s Signature **Print Name** **Date**

ALL APPLICABLE ADDENDUMS MUST BE COMPLETED:

Addendum (A)

General Clinic Application:

This addendum is applicable to the following clinics:

- Guardian Ad Litem (GAL) Clinic
- Mediation Clinic
- Economic Justice Clinic

- Resume – should be on white or cream paper
- Cover letter
- Transcript (unofficial copy accepted)
- Letter of clearance from the Florida Board of Bar Examiners **(NOT REQUIRED UNLESS SEEKING CLI CERTIFICATION)**
- Certified Legal Intern Application- (CLI Application). **(NOT REQUIRED UNLESS SEEKING CLI CERTIFICATION)** If student certifies that there is something adverse in his or her background, student must supply a written and signed statement, attach all supporting documents and include the clause: “I verify that all information provided is true and accurate”.
- Please ensure that you have met the following pre-requisites in order to enroll in the following clinics:

- Guardian Ad Litem (GAL) Clinic
- Mediation Clinic
- Economic Justice Clinic

Pre-requisites: Professional Responsibility
Pre-requisites: Professional Responsibility
Pre-requisites: Professional Responsibility

LEGAL CLINIC APPLICATION

Addendum (B)

CERTIFIED LEGAL INTERN (CLI) APPLICATION INSTRUCTIONS

- Please read the CLI application carefully. See CLI application (Addendum C).
- If you disclosed information in questions 8 through 13 of the general clinic application, this information, regardless if the event/incident is criminal, civil and/or administrative in nature; may be considered to reflect adversely on your character for purposes of admission, character clearance and CLI certification with and by the Florida Bar, Florida Bar Board of Bar Examiners and/or the Florida Supreme Court.
- For disclosures made in questions 8 through 13 of the general clinic application, you must:
 - Attach an addendum letter addressed to the Florida A&M University College of Law Legal Clinic Program with a statement explaining each event/incident including dates and disposition;
 - The statement must include this clause at the end **“I verify that all information provided is true and accurate”**;
 - Attach all supporting documents, (i.e. final judgments, decrees, dispositions, sentence, notice of nolle prosequi), for each event/incident, or a letter from the court or agency verifying that the documents are not available;
 - Sign the addendum letter; and
 - Attach a copy of your FL Bar Clearance certificate to the CLI application.
 - For disclosures made in questions 8 through 13 continue to Addendum “D”, for instructions on Law School Application Amendment Request.
- Failure to submit the addendum letter, supporting documents, FL Bar Clearance certificate and/or Law School Application Amendment Request (see Addendum “D”), will delay the process for your CLI certification.

Addendum (C)

APPLICATION FOR CERTIFICATION UNDER THE STUDENT PRACTICE RULE OF THE FLORIDA BAR

To be certified under the student practice rule, a student must:

- a) have completed legal studies amounting to at least 4 semesters or 6 quarters for which the student has received not less than 48 semester hours or 72 quarter hours of academic credit or the equivalent if the school is on some other basis;
- b) be certified by the Dean as being of good character and competent legal ability and as being adequately trained to perform as a legal intern;
- c) certify in writing that he/she has read and is familiar with the Rules of Professional Conduct as adopted by the Florida Supreme Court and will abide by the provisions thereof.
- d) Have their Florida Board of Bar Examiner's Clearance Certificate.

In light of the above, please complete the following:

1. Semester Hours of Credit: 4 semesters, 48 hours minimum.

Quarter Hours of Credit: 6 quarters, 72 quarter hours minimum.

- _____ I will have completed legal studies amounting to at least 4 semesters or 6 quarters for which I have received not less than 48 semester hours or 72 quarter hours of academic credit before I begin the internship.
2. __ I am of good character and competent legal ability and have been adequately trained to perform as a legal intern.
3. __ I have read, and I am familiar with the Rules of Professional Conduct as adopted by the Florida Supreme Court and I will abide by the provisions thereof.
4. __ The Florida Board of Bar Examiners Clearance Certificate is attached.

Student's Signature

Name Printed

Address

Telephone Number

LEGAL CLINIC APPLICATION

Addendum (D)

LAW SCHOOL APPLICATION AMENDMENT REQUEST

Please read carefully. If you disclosed information in questions 8 through 13 of the general clinic application, you must follow the instructions below. Information disclosed, regardless if the event/incident is criminal, civil and/or administrative in nature; may be considered to reflect adversely on your character for purposes of admission, character clearance and CLI certification with and by the Florida Bar, Florida Bar Board of Bar Examiners and/or the Florida Supreme Court.

Purpose

All Clinic applicants are subject to cross checks by any state or jurisdiction's board of bar examiners and bar associations to which the students have applied for admission to practice law for. Background questions in the Clinic application and for admission to practice law in any jurisdiction are much broader and complete than those in a law school application. Therefore, and for your own protection, to avoid any possible delays, inconsistencies, and questions of character by any entity reviewing your bar application; students are required to amend their law school application so that it will reflect the information disclosed in their clinic and bar application.

Instructions

1. Prepare in memo format and address to Dean Deidré Keller a request to amend your law school application to include background information disclosed in your clinic application;
2. Attach any supporting documents; and
3. Sign the memo.
4. Turn in memo to Dean's suite.
5. Include copy of your request to Dean with your Clinic Application.

Dean Keller will review your request and if approved it will be forwarded to the Registrars' Office. Once the amendment is processed and completed, the Registrars' Office will notify the Legal Clinic Program.

Failure to submit Law School Application Amendment Request will delay the processing of your clinic application and your CLI certification.

CLINIC APPLICATION CHECKLIST

To ensure the processing of your clinic application without unnecessary delays, please read ALL instructions carefully and provide ALL necessary information and documentation as requested. Below is a checklist for your convenience. Should you have any questions you may see or contact the Clinic Program Assistant at the Legal Clinic Department, Room 183, 407-254-4000, 407- 254-4036 or COL-Legalclinic@famu.edu.

Applications must be typed. Ineligible applications will be returned.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

- 1. Appropriately marked the year, term and session for the clinic you are applying for. (see top right hand corner page 1 of application).
- 2. All questions 1-16 (pages 1-4) have been completely answered in the application.
- 3. Student signatures, print name and dates required on page 4 of the application.
- 4. **General Clinic Application required documents (See addendum “A” page 5):**
 - Resume
 - Cover Letter Addressed to Clinic Director, Prof. Mark Dorosin
 - Most recent transcript (unofficial copy accepted)
 - Letter of Clearance from the FL Bar Board of Examiners (if available)
 - Certified Legal Intern application completed and signed (if applicable).

If Applicable:

- Addendum letter addressed to Legal Clinic Director, Prof. Mark Dorosin for disclosures made on questions 8-13.
- Supporting documents for disclosures made on questions 8-13
- Copy of Law School Application Amendment Request (See Addendum “D”)

Must provide original application of entire application packet and any supporting documents.

Student Code of Ethics Agreement For Clinic Programs

I, _____, hereby certify that I will not divulge, disclose, or share any codes or passwords that give me access to work and operate any of the computers and equipment located in FAMU’s Legal Clinic to any individual not currently enrolled in the clinic programs.

I understand that a violation of this rule may result in an honor code violation as defined by the Florida A&M University College of Law Student Handbook.

_____ Date _____ Student Signature

_____ Date _____ Professor’s Signature

_____ Date _____ Director of Legal Clinic Programs Signature

LEGAL CLINIC APPLICATION

STUDENT LEGAL INTERN CLINIC COMMITMENT AGREEMENT

I, _____,

1. Have read and received information about all clinical offerings and fully understand the nature and services provided of each clinic course I have selected to be considered to participate in.
2. Have selected and applied to a clinic(s) course(s) understanding the weekly hourly commitments, agency and course attendance policies, supervision, and evaluation policies.
3. Understand that the Legal Clinic Program has an intensive application selection process of students eligible to participate in each clinic and referral to partnering agencies where applicable.
4. If participating in an externship, I understand that partnering agencies conduct an independent selection, interview and background check process, dedicating time and resources with the goal of providing FAMU student legal interns the opportunity of participating in a clinic under the supervision of their agency. That this agency selection process considers other qualified applicants from FAMU and other law schools, therefore does not guarantee a “spot” for a FAMU student. The partnering agencies have the right to reject the application of any student.
5. Understand that FAMU has a professional working relationship with agencies that have agreed and committed to partner with the Legal Clinic Program in the supervision of our student legal interns. That FAMU is accountable and responsible for the placements awarded to student legal interns from FAMU.
- 6. Understand that if I am selected to participate in an in-house clinic or as an extern at a partnering agency, and upon notification of acceptance into the Legal Clinic Program and registration in the course is processed, I am committed to participate and complete the awarded clinic course.**
- 7. Understand and agree that if I for whatever reason turn down or withdraw from a clinic course appointment after registration and acceptance with partnering agency is complete, I will no longer be subsequently eligible and not be able to participate in any of the clinic offerings.**

(initials)



LEGAL CLINIC APPLICATION

I HEREBY CERTIFY that I have read the foregoing student legal intern commitment agreement and understand the terms of participating in the FAMU College of Law Legal Clinic and Pro Bono Program externship/internship for the academic session of _____, 20_____.

Student Legal Intern/Extern Signature

Date

Clinical Faculty/Supervisor Signature

Date

Prof. Mark Dorosin, Clinic Director
Signature

Date

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

THIS AGREEMENT executed on this ____ day of ____, 20____, by and between _____ hereinafter “Student Legal Intern”), and Florida A&M University College of Law (hereinafter “the Clinic”).

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual promises and agreements contained herein, Student Legal Intern agrees to provide services and perform under the following terms and conditions:

CLINIC WORK SCHEDULE

In-House Clinics: The minimum hours per week for a (4) hour credit in-house clinic (13) hours per week. The minimum hours per week for a (6) hour credit in-house clinic (19) hours per week.

ATTENDANCE

Attendance to the seminar portion of the clinic course is mandatory. Prompt attendance is a requirement of the Clinic course. If a student is unable to attend class because of the student’s active involvement in arguing a motion or active involvement in a trial, students must give the professor notice of this information. Students must provide a written statement signed by a supervising attorney confirming the student’s participation in a court activity that conflicted with the class if so requested and/or required.

SUPERVISION OF STUDENTS

The professor is available in person, via telephone, and email to assist students. The students will be supervised by an attorney at agency or professor. **YOU CANNOT APPEAR IN COURT WITH A CLIENT UNLESS YOU ARE DIRECTLY SUPERVISED BY YOUR ATTORNEY. YOU CANNOT PROVIDE LEGAL WITHOUT EXPRESS AUTHORIZATION OF THE SUPERVISING ATTORNEY OR ADVISE THE CLIENT ON THE PROS AND CONS OF A PLEA VERSUS TRIAL UNLESS THE ATTORNEY IS PRESENT. OBSERVATION, SITE VISITS, AND EVALUATIONS**

Students will be evaluated in the following manner for **in-house clinics**:

- a) By the clinic course faculty;
- b) Evaluation forms submitted by a supervising attorney at a partnering agency (if applicable); and
- c) End of semester Oral Evaluations.

(initials)

LEGAL CLINIC APPLICATION

Continued.....Part 2

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

STUDENTS SKILLS and HABITS TO BE EVALUATED INCLUDE:

- Making careful and detailed notes in files to maintain continuity;
- Timeliness in completing tasks;
- Compliance with clinic rules and responsibilities;
- Quality of research and written work;
- Receptiveness towards feedback and suggestions;
- Advocacy skills when interacting with client, Court personnel, staff, witnesses; and
- In court presentation -- maintaining decorum and respect for the court, appearing poised despite unfavorable ruling, and appearing in court on time.

EVALUATION OF STUDENT'S PERFORMANCE

The course rules describe what is expected of you and discusses the factors considered in evaluating your performance. This description is detailed, but it cannot be exhaustive.

You are being trained to be a skilled and responsible practicing attorney. You will, therefore, be evaluated on your ability to take responsibility for your cases and do everything necessary to provide zealous and legally sophisticated advocacy. To prepare you for your cases, the clinic also includes class readings and assignments designed to develop your proficiency in both the analysis and delivery of your cases. Finally, you are expected to learn from your experiences so that you will become a better attorney-- both by learning in the clinic and learning the habits which will serve you in your professional life.

(initials)

LEGAL CLINIC APPLICATION

Continued.....Part 3

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

Participation in the clinic requires that you perform a number of tasks in a wide variety of settings. You will advocate in courtrooms. You will research in the library. You will conduct interviews of clients and witnesses. You will draft memorandums and pleadings that you will deliver and have approved by the supervising attorney and/or faculty before you file them or go to court (in your supervisor's office, in the classroom, and perhaps in the halls for your colleagues). This list could go on.

For the purpose of providing consistent evaluation of students, the criteria described below will be considered. While the intent is to identify the major criteria, you should not consider these factors to be the exclusive criteria for evaluation.

EFFORT AND ATTITUDE

Participation in a clinic requires hard work. Ethical obligations of competence and zeal require attorneys to work hard on every case, and it is expected that every student in the clinic will fulfill this obligation. Hard work is a minimum requirement of this course, which allows you to obtain a passing grade.

Additionally, students need to display their best attitude and professional behavior during the course of the clinic, whether at the agency or in the classroom. Because clinic work is intensive, there is no time for irrational griping; however, constructive suggestions are always appreciated. The professor is available to advise students about strategies and case related matters, but the professor will not be involved in any "personality conflicts" between the student and any employee at the agency or College of Law.

Students are expected to be courteous and respectful to all persons with whom they come in contact during the clinical course. While working directly and in the presence of clients, opposing counsel, judges, defendants, witnesses, law enforcement personnel, courtroom and clinic staff; students should refrain from making facial expressions, body gestures, or comments that can be construed as disrespectful.

We will consider your effort and attitude along with criteria described below to determine your final grade.

A. Reflection & Self-Critique:

Reflection applies to all three areas of consideration, and it is discussed at length below.

1. Professional Responsibility;
2. Advocacy; and
3. Educational Growth.

(initials)

Continued.....Part 4

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

PROFESSIONAL RESPONSIBILITY

A. Ethical Considerations:

Professional responsibility is an indispensable feature of good lawyering. Knowledge of and adherence to ethical rules is obviously necessary to practice law. You will be expected to identify the ways in which these obligations and the others contained within the Rules Regulating the Florida Bar; Rules on Professional Conduct affect your work on any case.

Again, as with any other issue, we expect that, having become familiar with the rules, you will recognize ethical concerns in cases, consider the choices presented, develop a plan of action that will respond to the issues presented, and initiate discussion with your supervisor.

B. Zealous and Responsible Advocacy:

Professional responsibility is not limited to the ethical considerations of lawyering. It also includes attention to cases and to other clinic responsibilities and management of one's workload. Some specific factors are:

- Putting forth effort to provide zealous representation.
- Taking personal responsibility for your assignments.
- Ensuring that you are prepared for court hearings and trials.
- Maintaining appropriate relationships with clients, witnesses, other attorneys, and court officials. Meeting deadlines imposed by the court, by your supervisors, and on your own initiative.
- Being punctual and attending to professional obligations, including court appearances, and meetings with supervisors, clients, witnesses, and other students.
- Maintaining files accurately and precisely and complying with office procedures.
- Allocating time and effort to carry out tasks responsibly.

(initials)

LEGAL CLINIC APPLICATION

Continued.....Part 5

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

ADVOCACY

A. Clinical Planning:

This is a broad area that encompasses case planning, deliberation on alternatives, and judgment. Planning is the single most important feature of good lawyering. Planning must occur in several areas. In developing and executing your theory of the case, you must plan investigation, research, and examinations of witnesses. As you uncover new facts (or fail to uncover desired proof of expected facts) you must adjust your plan so that it corresponds to these developments.

- Developing a theory and strategy for each case, taking into consideration the application of evidence, statutes, regulations, and case law.
- Modifying and reassessing strategy in light of subsequent developments.
- Refining and improving work between planning and final drafts or performance.
- Considering consciously the ethical, strategic, and client and witness specific issues in cases.
- Weighing consciously the risks and benefits attendant to different strategies.
- Making appropriate judgments and decisions and setting priorities given available information and resources.

As the person chiefly responsible for the development of a case, you should discuss with your supervising attorney the various challenges you face and several alternative responses to these issues. You will be able to articulate these challenges and responses for your supervisor. You are expected to realize that rules of ethics, the law of evidence, common sense, and many other factors may favor some responses and constrain you in implementing others.

B. Skills Development:

Work in the clinic provides the opportunity to develop a wide variety of skills. Your performance in court will be evaluated, as will your performance of out-of-court lawyering skills.

(initials)

LEGAL CLINIC APPLICATION

Continued.....Part 6

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

- Interviewing clients and witnesses: Structure, rapport, and obtaining information.
- Fact Investigation: Planning, thoroughness, effort, and creativity.
- Legal Research: Thoroughness, accuracy, and appropriate analysis of relevant sources.
- Writing: Organization, structure, use of language and writing techniques that are appropriate to the audience, and are concise and persuasive.
- Pre-hearing Preparation: Incorporation of suggestions, completion of tasks, and quality of preparation.
- Hearing Performance: Execution of plan; skills in court; flexibility in dealing with unexpected developments.

C. Educational Growth:

(A) Classroom Work

Classroom work is an important aspect of your work in the clinic. Your thoughtful contributions will be essential to the success of the clinic. You are expected to be prepared for all classes, to participate in all discussions and supervision sessions. Some specific factors are:

- Preparation for class.
- Consistent participation in class.
- Quality of class contributions including meaningful participation in discussion and analysis.
- Participation in simulations and execution of assignments, while remaining in role.
- Preparation for supervisory meetings.
- Initiative and creativity in raising issues and planning case.
- Class attendance and punctuality.

(initials)

LEGAL CLINIC APPLICATION

Continued.....Part 6

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

(B) Reflection & Self-Critique

Reflection will factor into all three of the areas of consideration. Reflection is a critical feature of clinical learning. You should be doing it during and after you do every task you complete in the clinic. Reflection is not simply reviewing what happened. Instead, you should engage in critical analysis of your work. You should ask yourself questions such as those listed below, and be prepared to discuss them with your supervisor. Then, when you are engaged in your next task, you will use what you learned through reflection to decide what to do.

How did you come to make the decisions that you made? (E.g., what motions have you decided are appropriate to file? Do you have grounds to challenge the confession/stop/arrest? Which defense witnesses did you disclose to the state? Why? How do they help you and can they hurt you? Have you maintained frequent contact with your client? Have you gained their trust? Did you listen to the client? How did you develop your defense?) How did you come to see the choices that you thought you faced? Why didn't you see other choices? What led other people (clients, judges, and opposing counsel) to act as they did? How will the answers to these questions affect the way you approach your work in the future? What lessons can be drawn from this experience about the way in which the legal system actually works? How does that compare with your ideals of how the system ought to work? How do the cases we read and the exercises we do in class affect your actual case work?

THE GRADING PROCESS

The following is a rough description of the quality of work which corresponds with passing and failing. These are necessarily general and limited descriptions, but ones which we hope will be useful in helping you to understand our grading criteria.

“Pass”: Consistently excellent work in all areas, with at least one outstanding piece of significant work. A student who earns a “Pass” in advocacy will show initiative and creativity in planning and developing cases, rather than merely carrying out plans. A student who earns a Pass in educational growth will actively prepare, participate and take initiative in all class sessions, simulation exercises, and supervisory sessions. And a student who earns an “Pass” in professional responsibility will take full ownership of his/her cases, be organized and attentive to details and will always allocate sufficient time and effort to carry out tasks responsibly and will recognize, consider, and appropriately resolve ethical issues.

“Fail”: Serious difficulties with performance; failing to make appropriate use of supervision; failing to meet responsibilities.

(initials)



LEGAL CLINIC APPLICATION

Continued.....Part 7

CLINIC COURSE RULES and DUTIES LEGAL INTERN/EXTERN CONTRACT

I HEREBY CERTIFY that I have read the foregoing student contract and understand and agree to the detailed duties and responsibilities as a legal student intern in the FAMU College of Legal Clinic Program, and that I shall abide by all rules and policies and rules of professional conduct during my externship/internship for the academic session of _____, 20_____.

Student Legal Intern /Extern Signature

Date:

Clinical Faculty/Supervisor Signature

Date

Prof. Mark Dorosin Clinic Director
Signature

Date