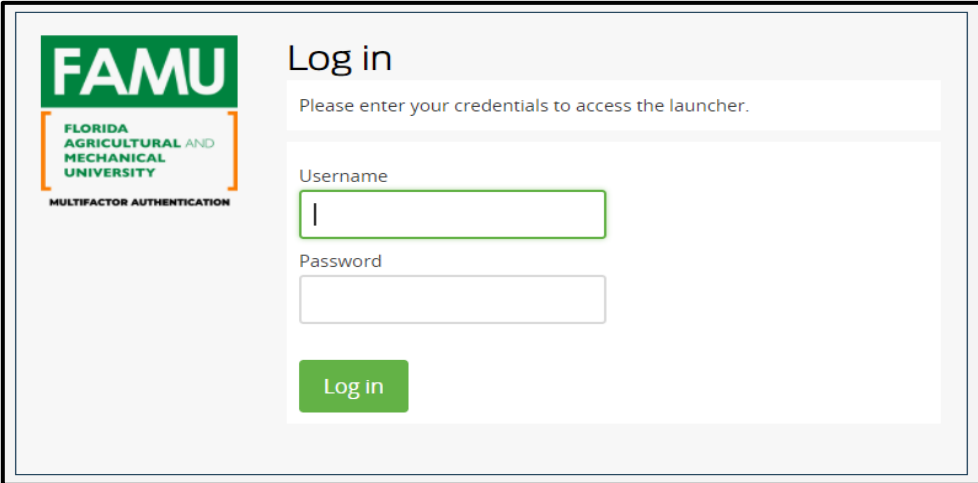


iRattler Steps to Register for Classes (Enroll)

Visit the College of Law webpage to access the student portal (iRattler)

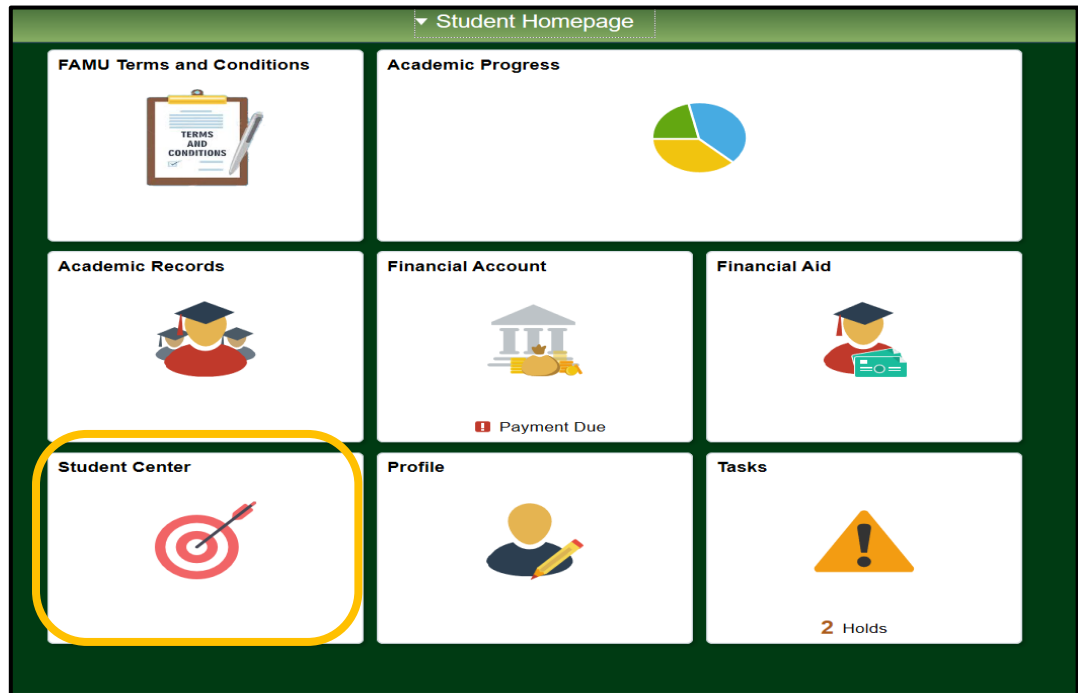
Login using your iRattler credentials

Be sure to complete the Multifactor Authenticator step



Navigate to your Student Center

Tiles may be different but be sure to locate Student Center.



For further questions about class registration please feel free to contact the College of Law Registrar's Office at RegistrarCOL@famuedu

iRattler Steps to Register for Classes (Enroll)

Check for your enrollment appointment- your assigned appointment is to be able to register during the priority registration period.

New Students register during open enrollment.

Locate the Enroll hyperlink as highlighted in yellow on the illustration.

The screenshot shows the 'Academics' page with a navigation menu on the left. The 'Enroll' link is highlighted in yellow. Below the menu is a search bar and a dropdown menu. The main content area features a 'This Week's Schedule' table with columns for 'Class' and 'Schedule'. The table lists several law courses with their respective times and formats. On the right side, there are sections for 'Search for Classes', 'Holds', 'To Do List', 'Enrollment Dates', and 'Advisor'.

Class	Schedule
LAW 6031-301 LEC (3602)	MoTu 1:45PM REMOTE INTERNET 00002
LAW 6050-301 LEC (3628)	WeTh 1:00PM - 2:15PM REMOTE INTERNET 00002
LAW 6431-301 LEC (3948)	MoTu 4:30PM - 5:45PM Room TBA
LAW 6947-301 CLN (3606)	Law Clinic INDEPEND 00010
LAW 6966-302 LEC (3598)	Th 6:30PM - 8:10PM REMOTE INTERNET 00002 We 6:00PM - 7:40PM REMOTE INTERNET 00002

After clicking on the Enroll hyperlink this screen will appear. Select the term you are enrolling for classes.

The 'Select Term' screen displays a table with columns for 'Term', 'Career', and 'Institution'. The 'Spring Semester 2021' row is highlighted in yellow. A 'Continue' button is located at the bottom right of the table.

Term	Career	Institution
<input type="radio"/> Fall Semester 2020	Law	Florida A&M University
<input checked="" type="radio"/> Spring Semester 2021	Law	Florida A&M University

Continue

For further questions about class registration please feel free to contact the College of Law Registrar's Office at RegistrarCOL@fam.edu

iRattler Steps to Register for Classes (Enroll)

Class Selection Options:

- Using the line class schedule from the College of Law website you can enter the 4-digit Class No. for the class you would like to enroll.

Plan | **Enroll** | My Academics

[My Class Schedule](#) | [Add](#) | [Drop](#) | [Swap](#) | [Edit](#) | [Term Information](#)

Add Classes 1 2 3

1. Select classes to add

To Register for Courses, click the "Search" button below
To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Fall Semester 2020 | Law | Florida A&M University

Open Closed

Add to Cart

Enter Class Nbr
 Enter

Find Classes

Groupbox

Class Search

My Requirements

My Planner

Search

Fall Semester 2020 Shopping Cart

Your enrollment shopping cart is empty.

Note: Select the "Allow Pop-Ups" option to disable blocker

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
3580	301-LEC Regular	MoWe 6:00PM - 7:40PM	REMOTE INTERNET 00002	John Duncan	08/10/2020 - 12/11/2020	<input checked="" type="radio"/>

Represents the 4-digit class number for a course. Enter this number and it will populate your course selection after clicking on the enter button.

iRattler Steps to Register for Classes (Enroll)

- Class Search is another option to select your classes

Plan
Enroll
My Academics

[My Class Schedule](#)
|
[Add](#)
|
[Drop](#)
|
[Swap](#)
|
[Edit](#)
|
[Term Information](#)

Add Classes
1 2 3

Search for Classes

Enter Search Criteria

Search for Classes

Institution Florida A&M University

Term Fall Semester 2020

Select at least 2 search criteria. Select Search to view your search results.

▼ Class Search

select subject
Subject law

Course Number is exactly

Course Career

Show Open Classes Only

Open Entry/Exit Classes Only

▶ Additional Search Criteria

Clear
Search

Search for Classes

Search Results

Florida A&M University | Fall Semester 2020

The following classes match your search criteria Course Subject: **Law**, Show Open Classes Only: **Yes**

● Open
■ Closed

New Search
Modify Search

78 class section(s) found

▼ LAW 5000 - CONTRACTS

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
3580	301-LEC Regular	MoWe 6:00PM - 7:40PM	REMOTE INTERNET 00002	John Duncan	08/10/2020 - 12/11/2020	●

▼ LAW 5100 - CRIMINAL LAW

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
3528	301-LEC Regular	ThFr 11:15AM - 12:30PM	REMOTE INTERNET 00002	Shiv Persaud	08/10/2020 - 12/11/2020	●

For further questions about class registration please feel free to contact the College of Law Registrar's Office at RegistrarCOL@fam.edu

iRattler Steps to Register for Classes (Enroll)

Note: You are not registered if your classes are in the **Shopping Cart**. This is only a place holder. Click **Proceed To Step 2**, and then **3** to continue enrolling in classes.

The screenshot shows the 'Add Classes' page in iRattler. At the top, there are navigation tabs: 'Plan', 'Enroll', and 'My Academics'. Below these are links for 'My Class Schedule', 'Add', 'Drop', 'Swap', and 'Term Information'. A progress indicator shows three steps, with the first step '1' highlighted. The main heading is '1. Select classes to add - Enrollment Preferences'. The course details for 'LAW 6934-301 Seminar' are displayed, including 'Open' status, 'Regular Academic Session', 'Law' career, 'Graded' grading, and '2.00' units. An 'Enrollment Information' section notes that the section is limited to law students. At the bottom, a table lists the class section with columns for Section, Component, Topic, Days & Times, Room, Instructor, and Start/End Date. The 'Next' button is circled in yellow.

Section	Component	Topic	Days & Times	Room	Instructor	Start/End Date
301	Seminar	Intersectionality	Tu 3:00PM - 4:50PM	TBA	Jennifer Smith	01/04/2021 - 04/06/2021

PROCEED TO STEP 2 OF 3

Select your class preference and click on next and the screen will show that your course has been added to your shopping cart. When you have complete adding all of your courses proceed to Step 2 to confirm your courses. After confirming processed to Step 3 to finish enrolling.

This completes your course enrollment.

Shopping Cart Use Information

The shopping cart is used to help students organize their selection of courses and allows students to quickly and easily keep a list of classes that interest them but does not guarantee the class. Shopping carts become available to all students at the time the system is open for registration and are available for planning purposes.

Registration Errors

If you experience a registration error – screen print the error message or write it down so that you can communicate the information. This will help the College of Law Registrar’s Team help you. We can be reached at RegistrarCOL@famu.edu. See below examples of registration errors you may encounter.

iRattler Steps to Register for Classes (Enroll)

Example of error messages:

This message is to alert you of the required course load. Instead of dropping the course you may need to conduct a swap of courses.

✔ Success: dropped ✘ Error: unable to drop class

Class	Message	Status
LAW 5792	Error: You cannot drop this class. Dropping this class would put you below the minimum required units.	✘

[Make a Payment](#) [My Class Schedule](#)

Some courses are set-up as department consent because there are pre-approvals needed prior to registering for these courses. Examples of course that need pre-approval prior to registration are Independent Research, Clinics, Field Placements, Research Associates, and Teaching Fellow.

✔ Success: Classes were swapped ✘ Error: Unable to swap class

Class	Message	Status
Swap LAW 5792 with LAW 6780	Error: Department Consent Required. You must obtain permission to take this class. If you have a permission number, select Add Another Class, select the class link, enter the number and resubmit.	✘

[Make a Payment](#) [My Class Schedule](#)

During priority registration students may only register for courses in their respective program. Once open enrollment begins, where there are available seats, students may register for either program. Example of restrictive program error message below.

Fall Semester 2021 | Law | Florida A&M University

✔ Success: enrolled ✘ Error: unable to add class

Class	Message	Status
LAW 5792	Error: You are unable to enroll in this class at this time. Available seats are reserved and you do not meet the reserve capacity requirements.	✘

[Make a Payment](#) [My Class Schedule](#) [Add Another Class](#)

[Go to top](#)