



College of Law Registrar's Office | 201 Beggs Avenue, Orlando, Florida 32801 | Phone: 407-254-3279/3287

**RESEARCH ASSOCIATE REGISTRATION FORM**

**RESEARCH ASSOCIATE I** \_\_\_\_\_ Please choose expected credits: One (1) Credit  Two (2) Credits

**RESEARCH ASSOCIATE II** \_\_\_\_\_ Please choose expected credits: One (1) Credit  Two (2) Credits

**Student Name:** \_\_\_\_\_ **Student ID#:** \_\_\_\_\_

**Student FAMU E-Mail Address:** \_\_\_\_\_ **Telephone No.:** \_\_\_\_\_

**Indicate semester and year for enrollment in Research Associate project:** Fall 20\_\_ SPG 20\_\_ SUM 20\_\_

**Printed name of Faculty Supervisor:** \_\_\_\_\_

Service as a Research Associate is intended to serve as a substantive learning experience in which students are provided the opportunity of in-depth research and study into a particular area of law under the supervision of a faculty expert. This form must be completed if you intend to serve as a Research Associate for a member of the FAMU College of Law faculty. The faculty member for whom you serve as a Research Associate must also sign the form. You and your faculty supervisor must specify the number of credits you expect to receive ("Expected Credit") at the time of registration. If you register for the one credit Research Associate option, you must complete an average of ten(10) hours per week of research as assigned by your faculty supervisor. The two-credit option requires at an average of fifteen hours per week of research. Academic credit is assigned on a Satisfactory/Unsatisfactory basis. Students may not receive any other form of compensation. At the end of the semester, your faculty supervisor must certify that you satisfactorily completed the research projects assigned to you.

**Research Associate II:** IMPORTANT: THE STUDENT MUST REGISTER FOR RESEARCH ASSOCIATE II IF THE STUDENT PREVIOUSLY HAS EARNED CREDIT FOR RESEARCH ASSOCIATE I. Students enrolling in Research Associate II must engage in substantial writing activities regarding the research on issues identified by their faculty supervisor.

Signatures for both Student and Professor indicate that we agree that Student shall serve as a Research Associate for said Professor during the semester indicated above. We understand that Professor shall make regular assignments of substantive research projects through the semester and that Student shall keep and submit accurate record of all time devoted to the research project. Professor shall maintain records of assignments and work product for a period of a least three academic years from the end of the semester in which the research is performed. Student and Professor shall meet on a regular basis to discuss the research project. At the end of the semester, Professor shall assign a grade of "S" or "U," indicating whether Student has satisfactorily or unsatisfactorily completed the research assignment.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Research Associate Registration Requirements:** This application form must be completed by the student, signed by the faculty supervisor, signed by the Associate Dean for Academic Affairs, and submitted to the College of Law Registrar's Office **NO LATER THAN NOON ON THE FINAL DAY OF THE ADD/DROP PERIOD** of the semester in which you plan to enroll as a Research Associate. The Registrar will provide registration permission for course registration.