



College of Law Registrar's Office | 201 Beggs Avenue | Orlando, Florida 32801
Email: RegistrarCOL@famu.edu **Fax:** (407) 254-3221 **Phone:** 407-254-3279/3287

OTHER REGISTRAR SERVICES REQUEST FORM

Instructions: This form is intended to provide other registrar services not listed on the College of Law Registrar's webpage. Please complete all applicable information to ensure a timely response to your request. Submit a request to RegistrarCOL@famu.edu. **The request will be completed in approximately 3 - 5 business days.**

STUDENT INFORMATION

Student Last Name		Student First Name	
Student ID Number		Student Phone Number	
Student Address:			
City and State:		Zip Code:	
Student FAMU Email Address:			

SELECT THE TYPE OF REQUEST

<input type="checkbox"/> Assisted Registration due to a system error
<input type="checkbox"/> Copy of admissions application for comparison to your bar form
<input type="checkbox"/> Reduced course load due to being in my graduating semester. The Registrar's Office will adjust your credit load based on your remaining credits needed for graduation.
<input type="checkbox"/> Other (<i>please specify in the space below</i>)

DELIVERY OPTIONS (as applicable)

<input type="checkbox"/> Mail to my mailing address listed in iRattler	<input type="checkbox"/> Email/Fax to _____
<input type="checkbox"/> Pick-up from College of Law Registrar's Office	<input type="checkbox"/> Send to my FAMU email address

SIGNATURE

Student's Signature _____	Date _____
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COLLEGE OF LAW REGISTRAR'S OFFICE USE ONLY

Remarks: _____
Form updated 3/2/23