

# 2024 AbbVie 1L Corporate Legal Academy Program



AbbVie is proud to offer highly-qualified first-year law students with an interest in corporate law and diversity an exciting opportunity to join our legal department for a paid, immersive summer internship program at our North Chicago, Lake County, Illinois headquarters location full-time for 10 weeks this summer.

## About AbbVie

AbbVie's mission is to discover and deliver innovative medicines that solve serious health issues today and address the medical challenges of tomorrow. We strive to have a remarkable impact on people's lives across several key therapeutic areas: immunology, oncology, neuroscience, eye care, virology, women's health, and gastroenterology, in addition to products and services across its Allergan Aesthetics portfolio. For more information about AbbVie, please visit us at [www.abbvie.com](http://www.abbvie.com). Follow @abbvie on [Twitter](https://twitter.com/abbvie), [Facebook](https://facebook.com/abbvie), [Instagram](https://instagram.com/abbvie), [YouTube](https://youtube.com/abbvie) and [LinkedIn](https://linkedin.com/company/abbvie).

As an AbbVie Intern, you will participate in a paid, 10-week summer program starting May 21, 2024 focused on providing students with robust projects and learning experiences throughout the summer. As an intern, you will be located at our corporate headquarters in north suburban Chicago with living assistance for eligible students.

## 2024 Overview

Interns will be immersed in one of AbbVie's in-house corporate legal teams learning about, and handling, real-world corporate legal matters in close coordination with and under the supervision of AbbVie attorneys and other legal professionals.

Interns will have substantive exposure to a variety of projects that may include conducting legal research and providing guidance, drafting memos on legal findings and benchmarking, drafting and analyzing contract clauses, presenting to larger groups, providing complex analysis and recommendations, updating the team on proposed rules, observing internal and/or external meetings, and participating in strategy meetings with in-house and outside counsel to understand business goals and initiatives. Interns will work within one of the practice areas described below. Applicants must indicate on their application materials to which practice area (i.e., Commercial, Securities, or Strategic Transactions) they are applying. Each applicant may only apply to one practice area.

### 1. Commercial

Interns selected for this program will support various pharmaceutical and aesthetics brands and provide substantive advice to Marketing, Sales, Medical Affairs, and Regulatory Affairs departments concerning a broad range of legal and strategic issues. These include product labeling, advertising campaigns and product claims, new product launches, social media, influencers and market access and distribution. And as part of this support, Interns will gain exposure to the Federal Drug Administration (FDA), Federal Trade Commission (FTC), Office of Inspector General (OIG) and other relevant laws, regulations and guidance that apply to our business. Interns will cycle through supporting different brands throughout the internship program to learn more about each therapeutic area and business unit. Intern responsibilities may include researching

developments in laws and regulations that are relevant to supporting the various teams and participating in meetings with key business partners.

## 2. Securities

Supports AbbVie's Corporate Legal, Governance team. This group is comprised of a broad spectrum of legal professionals impacting key areas such as financing, securities compliance and disclosure, compensation and benefits, parent company and subsidiary corporate governance.

## 3. Strategic Transactions

Interns selected for this program will work within AbbVie's R&D Alliance Management, Licensing & Acquisitions, Privacy, and Operations & Procurement legal teams. These teams partner with key functional stakeholders within AbbVie, including business development, venture financing, R&D, and operations, to execute various strategic transactions in furtherance of AbbVie's product pipeline. Interns will have the opportunity to work with internal business clients and outside counsel during negotiation and strategy calls relating to privacy, mergers & acquisitions, technology licensing, agreements for the purchase of goods and services, venture financing, R&D, collaborations, and partnerships. Interns' responsibilities may include drafting and reviewing contractual provisions, assisting with transactional due diligence, and researching developments in laws and regulations with respect to the high-profile transactions managed by these legal teams.

All interns will partner closely with a mentor attorney who will provide ongoing guidance and professional development. Interns will also have an opportunity to meet AbbVie's outside counsel and participate in a variety of other valuable networking opportunities. The intern will also be encouraged to provide their valuable input on initiatives aimed at enhancing diversity in the legal profession as a whole.

As an AbbVie Intern, you will help solve complex business issues under the close supervision of our highly experienced attorneys and gain:

- practical experience working for a global, biopharmaceutical company in an interesting and evolving area of law,
- an understanding of how in-house attorneys provide value to their company as trusted advisors to the business,
- leadership opportunities and experience building business relationships effectively, and
- meaningful writing and communication development.

## Qualifications

- Enrolled law students who will complete their first year (1L) at an ABA accredited law school during 2023-2024.
- Must be enrolled in school the semester following your internship
- Preferred Cumulative GPA: 3.0/4.0 in law school; strong academic background
- Interest in diversity and inclusion in the legal profession
- Interest in corporate law

- Ability to perform complex legal research and analysis
- Excellent communication, leadership, and project management skills

## How to Apply

**Please (1) upload your application compiled as a SINGLE PDF to the AbbVie Career Site,**

1. Current resume
2. A cover letter explaining your interest in the AbbVie 1L Corporate Legal Academy Program, including as it relates to promoting equity, equality, diversity and inclusion in the legal profession or greater community (up to 2 pages double spaced). The cover letter should also clearly identify to which one of the three practice areas (Commercial, Securities, or Strategic Transactions) you are applying and why you are interested in that area.
3. An unofficial law school transcript. If your first semester grades are not available when you apply, you may submit your application without your law school transcript noting that grades are not yet available. As soon as your grades become available, please email your transcript to [LegalResources@abbvie.com](mailto:LegalResources@abbvie.com).
4. Undergraduate transcript (unofficial)
5. If applicable, other graduate transcripts (unofficial)

*Preference will be given to applications received by February 6, 2024. Once a role is filled in a practice area, applicants will no longer be considered.*

**Salary:** Selected legal academy scholars will be paid \$1,400 per week for the 10-week program (\$14,000).

### Additional Information

AbbVie is an Equal Employment Opportunity employer. Accordingly, AbbVie does not discriminate against any individual on the basis of race, color, religion, national origin, age, sex (including pregnancy), physical or mental disability, medical condition, genetic information, gender identity or expression, sexual orientation, marital status, protected veteran status, or any other legally protected characteristic. At AbbVie, we value bringing together individuals from diverse backgrounds to develop new and innovative solutions for patients.