Florida A&M University
Special Event and Facility Use Insurance

Online Purchase/Access Information

The URMIA Tenant User Program is available for use by Florida A&M University. Below are the requirements and guidelines to successfully purchase an insurance policy when deemed necessary by FAMU Risk Management.

YOU MUST HAVE INTERNET ACCESS TO UTILIZE THIS SERVICE AND A CREDIT CARD FOR PAYMENT TO SECURE A POLICY

ACCESS WEBSITE: [http://urmia.bene-marc.com](http://urmia.bene-marc.com) (DO NOT insert www. in front of the web address).

REGISTER: 1.) You must register with a username (which will be your email address. 2.) Create your own password to enable login and usage.

LOGIN: Login to the site with your username (your email address) and University passcode, which is: 25001576. The passcode MUST be entered.

COMPLETE: Complete each question and follow the directions via the URMIA/Bene-Marc site, for event information input and the purchase process.

You may contact Mr. James Conoly or Mrs. Keisha McQueen within Environmental Health and Safety, Risk Management Department at 850-599-3442/phone, 850-599-8024/fax or [riskmgmt@famu.edu](mailto:riskmgmt@famu.edu) if additional assistance is needed.